MANDATORY CONTINUING EDUCATION

All actively licensed agents shall be required to attend six hours of continuing education courses sponsored or approved by the Commission. Of the six hours, three hours shall be in courses on real estate law. The course must be at least three hours in length to be acceptable. A licensee shall complete the mandatory continuing education requirement by December 31 of each calendar year. Licensees are not required to attend the continuing education courses during the calendar year of initial license issuance in Kentucky. Please refer to 201 KAR 11:230 in the enclosed License Law Manual for more information.

<u>Important Note</u>: Kentucky does require a state specific continuing education course (the Kentucky Core Course) to be completed by **all active licensees** subject to continuing education once every four years based on the following schedule of birth dates. No other continuing education course will substitute for the Kentucky Core Course.

April, May, June	2008	2012	2016
July, August, September	2009	2013	2017
October, November, December	2010	2014	2018
January, February, March	2011	2015	2019

Continuing education courses taken in other states <u>may be</u> applicable. They must have been taken within the calendar year. A state specific license law class and general skills computer courses are not acceptable. The Commission may also request an outline of the course to determine whether the content is applicable. These classes are reviewed and evaluated on a case by case basis. Please fax in a completion certificate and an out of state continuing education compliance form (available at <u>www.krec.ky.gov</u>. under the general information section) to 502-429-7246. You will be notified if any course is not acceptable.

Special Notice: All licensees who are issued a Kentucky license must operate in accordance with all Kentucky real estate laws and regulations. It is the licensee's responsibility to read the laws and regulations and comply with them. This material is informational only. Any omission in these documents or verbal representation regarding licensure is not a reason for waiver of a licensing requirement.

The Commission will review and assess each license application upon its submission in accordance with the statutes, regulations, existing reciprocal agreements, and Commission procedures at that time. Laws, regulations and licensing procedures do change periodically.

If you have any questions, please contact the Licensing Department Staff at (502) 429-7250 or 888-373-3300.